

MONARCH

Materials Group Inc.

PREMIER V®

Sill Cleaning & Maintenance

Window Well Installation Instructions

End User Notes:

- Due to the below grade location of Monarch windows, windblown dirt, leaves and debris can collect in the sill track and should be periodically cleaned. This cleaning prevents blockage of the water weeping system and possible water overflow into the house. This is especially true just after construction of the home when site development, sod and landscaping activities can generate large amounts of loose dirt. To properly clean and maintain the window sill use the following procedure.

Materials & Tools Needed:

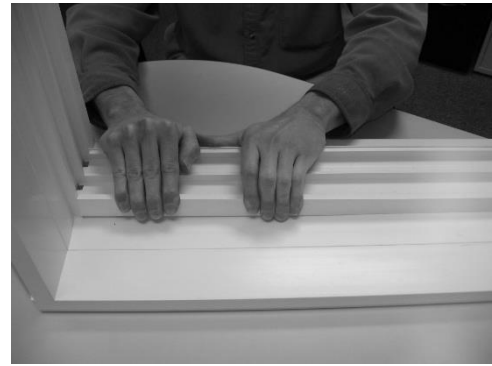
- 1 1/4" Stiff Bladed Putty Knife
- Pocket Knife
- Caulk Gun
- High Quality (Exterior Grade) Silicone Caulk
- Paper towels or rags

Seal Cleaning & Maintenance:

- 1) Remove both the sash and screen from window.
- 2) Remove weep covers by carefully prying out of window with a thin bladed knife or putty knife.
- 3) Remove track by squeezing top of track until it disengages from main frame and a putty knife can be inserted between the cover and the sill.



- 4) Continue pulling up on track until it comes free of the frame.



- 5) Under the sill may be filled with dirt or fine concrete from the wall construction operation. This material can be cleaned out using the 1-1/4" putty knife and towels. Make sure that weep holes and passages are cleared of all debris. Inspect corners for any signs that gasket seal has any damage.



- 6) Clean the sill with damp towels so that all dirt is removed and clean caulking surface is created.



- 7) Caulk along the side jamb and sill joint and at the rib intersections. DO NOT caulk the open area at the center rib; this is a water passage gap. NOTE: if the window has an interior weep slot, this can be caulked closed. (they were originally placed in the window to facilitate field repair of reverse installation)



- 8) After caulking, replace sill track in the reverse order it was removed and replace weep covers making sure that free edge of weep flap is towards the sill.

- 9) Reinstall sash

